Kenilworth Citizens Advisory Committee
Meeting Minutes
September 30, 2018

**In Attendance:** Katie White, Paget Bahr, Alison Fitzgerald, Amy Van Gorp, Angie Veber, Ann Perce, Barbara Mawicke, Beth Beeler, Betsy Moerschel, Bill Bartholomay, Cathy Sheehan, Chad Emigholz, Chris Cook, Chris Veber, Deanna Close, Eileen Madigan, Emily Tzur, Erik Conrad, George Kocalis, Jay Menton, Jean Corvine, John Hart, Julie Ruck, Kelly Demers, Kristan Pilant, Linda Forsberg, Marcus Franklin, Marti Peterson, Michael Schwaab, Michelle Bacik, Polky Kibler, Randy White, Stacy Hunt, Stephen Mugg, Steve Chalmers, Susie Coughlin, Tim Keneally, Tom Nahrwold, Hillary Kallop as alternate for Bridget Pennise, Eleanor Prince as alternate for Carol Schulz, John Cournoyer as alternate for Elizabeth Cournoyer, Ned Hedley as alternate for Kimberly Hedley.

On September 30, 2018 at 4:06 p.m. the first meeting of the 2018-2020 cycle for the Kenilworth Citizens Advisory Committee was called to order at the Kenilworth Assembly Hall by Katie White, President.

**Welcome:** Katie White explained the role of the KCAC. The KCAC is not a political party. Ms. White described the purpose of the organization and described the term and the requirements of delegates.

**Roll Call**: Alison Fitzgerald, Secretary/Treasurer, called the roll. There were 38 members present and four alternates. A quorum was reached.

**Approval of Minutes from April 2018**: Eleanor Prince moved to approve. Erik Conrad seconded the motion. Minutes were approved unanimously.

**Treasurer’s Report**: Alison Fitzgerald provided the balance in the checking account of $1,826.64. She thanked all organizations that have turned in the biennial $100 contribution which is used to pay for the modest expenses of the KCAC. She reminded organizations that haven’t had a chance to pay, that they can mail them to her.

**Update from Public Board Presidents** - Ms. White invited the Presidents of the four Public Boards to give a brief explanation of their organization and what they are looking for in a board member.

Village Board - Ann Potter gave a description of what the board does. A big project they are working on is Kenilworth 2023. Board members that have a background in development would be helpful because they could provide insight and ideas on what to do with the piece of property. Ann explained that the board is a collegial group which operates by consensus.

Library Board – Kay Alexander explained that given the relatively light amount of work necessary, this would be a great entry position for getting involved and getting to know the Village. Since there is no physical library building in Kenilworth, most tax dollars pay for contracts with neighboring towns. These contracts are renegotiated every 4 years. There are five meetings per year and they need everyone to attend the meetings because they aren’t allowed to name a delegate. Meetings are in the months of April, June, July, Sept and Oct.

Park Board – John Hart, board member, represented the Park Board in place of President, Heidi Higgins, who was unable to attend. Mr. Hart described the purpose and objectives of the organization. One major role is the operations of the Kenilworth Park District. Mr. Hart explained that one of the key issues is meeting expectations with limited financial resources. The biggest project they are working on is renovating the Village House. They are looking for well-connected individual to raise money for what is needed.

School Board – Mindy Kelly stressed that the School Board is an awesome responsibility for members. There is a significant amount of work involved. Ms. Kelly talked about charter of the board. She explained they need dedicated school board members. They oversee a very large budget that needs to be managed. They are currently looking for board members with financial or legal backgrounds. One of their top responsibilities is to find, hire and maintain great leadership.

**Review of the Election Calendar and KCAC Schedule**: Ms. White laid out the upcoming calendar for the KCAC. Sept 30 – Oct. 10: committee work begins – meet as a committee, brainstorm questions, set a schedule, brainstorm skill sets, and choose dates for interviewing candidates. Oct. 11 – Oct. 24: reach out to members of the community. Oct 25 – Nov. 15: interview candidates. Nov. 18 submit list of candidates, 17 days prior to Dec. 2nd meeting. Dec 10 – 17 Petitions filed. April 2 Election. April 2020, third meeting of KCAC.

**Vote on New Member Organizations** – Ms. White presented two organizations that have requested membership in the KCAC. The first was the Kenilworth Men’s Bowling League. Michelle Bacik asked how the Bowling League met the primary requirement of continuing promotion of the civic welfare. A number of men talked about the value of the men’s bowling league. Susie Coughlin moved to accept the Men’s Bowling League as a member of the KCAC; Deeanna Close seconded the motion. The vote was unanimous. Chris Cook and Tom Nahrwold will be the delegates.

The second organization that requested membership to the KCAC was Kenilworth Adventurers. Ms. White gave a brief description of the Kenilworth Adventurers (the old Indian Princesses). Erik Conrad moved to approve; George Kocalis seconded. Vote was unanimous. Jay Menton and Steve Chalmers will be the delegates.

**Introductions of KCAC Subcommittee Chairpersons**: Ms. White introduced the KCAC Subcommittee Chairpersons. Emily Tzur for the School Board (4 positions to fill), Betsy Moerschel for the Park Board (2 positions to fill), Michael Schwaab for the Village Board (3 positions to fill), Stacy Hunt for the Library Board (3 positions to fill) and Amy Van Gorp for the New Trier Caucus (2 positions to fill).

**Random Selection of Subcommittee Members**: Ms. White explained to the delegates how the process of selecting the subcommittees would work. Paget Bahr placed the names of each delegate into a hat and selected the delegates by random for the subcommittees. A list of the subcommittees and alternates is attached.

Ms. White explained to the group the responsibilities of the subcommittee members. They should hear from their Chairperson shortly. Ms. White asked the group to try to get their neighbors involved in running for the various open positions.

**New Business**: Ms. White announced that there will be a Town Hall hosted by the League of Women Voters on October 16th. The Presidents of all the Village Boards will be present . The purpose of the Town Hall is for residents that may be interested in being candidates for the open board positions to learn more about the open positions and become more informed about things going on in the Village.

Ms. White asked if anyone had questions. Betsy Moerschel asked if there would be a central place to go for information on the subcommittee members. Ms. White mentioned that Ms. Fitzgerald would email the subcommittee member information to each chair.

Since there were no further questions, Ms. White said we could close the meeting. Deanna Close moved to close the meeting; Julie Ruck seconded. The meeting was adjourned at 5:14 p.m.

Notes submitted by Alison Fitzgerald, Secretary.